



Teamwork plan

Name:	Date:	📎 Challenge: CoPE L1&2 1A3 PDP (Bronze, Silver, Gold) 1A3
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👥 Team task	Entertain a group of people to tea or coffee
People in our team...	

Teamwork action plan

⚠️ What needs to be done?	📅 By when?	👥 By who?	⚙️ What will we need?



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Teamwork health check

Agree ground rules for effective teamwork and give each person in your group a grade of 1–5 for each criteria (1 = poor 🙄, 5 = excellent 👍)

Teamwork ground rules criteria	👥 Team members					
	Me					
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