

# Diploma in Life Skills

## Entry 1 Specification

# Diploma in Life Skills Entry 1 Qualification Specification

## 1. Title

The following qualification has been accredited by the regulatory bodies in England, Wales and Northern Ireland (Ofqual, Qualifications Wales and CCEA).

ASDAN Entry Level Diploma in Life Skills (Entry 1)

Accreditation Number: 501/1404/9

In England and N. Ireland it appears in the Register of Regulated Qualifications. In Wales it appears in the QIW (Qualifications in Wales) database.

## 2. Location of the qualifications within the subject/sector classification system

14.1 Foundations for Learning and Life

## 3. Total Qualification Time (TQT)

This is comprised of the number of Guided Learning Hours assigned to the qualification, and an estimate of the number of hours a candidate will reasonably be likely to spend in preparation, self-study, research and other independent and unguided learning activities. The TQT allocated takes into account estimates and other relevant information gathered from a reasonable number of centres and third parties.

**Number of Guided Learning Hours assigned:** 350

**Total Qualification Time** under review

## 4. Qualification Dates

Operational End Date: 31/08/2017 Certification End Date: 31/08/2019

Candidate registrations may not be accepted by ASDAN after the operational end date for a specific qualification if an extension is not obtained from the regulators. However, certification is allowed until the certification end date so that candidates have time to complete any programme of study. At least six months before the operational end date for a qualification, ASDAN will undertake a review of the qualification. This will be done in collaboration with stakeholders in order to take account of any changes necessary to continue to meet their needs. Once this review process is complete, ASDAN will consider the most appropriate course of action, which might include applying to the regulators for an extension to the regulation period, revising or creating a new qualification or withdrawing the qualification. Information relating to changes or extensions to qualifications will be posted on the ASDAN website [www.asdan.org.uk](http://www.asdan.org.uk).

## 5. Objective of the qualification

The Entry Level Diplomas in Life Skills aim to foster the development of personal, social and employability skills, and are made up of a range of units covering independent living, personal and social development, community awareness, personal safety and preparation for work.

The qualifications are suitable for learners pre and post-16, working at Entry 1, 2 or 3. They can be undertaken in schools, colleges, residential centres, training providers and independent provision.

## 6. Staffing requirements

This section is provided to give some guidance on the experience and qualifications needed to deliver and assess these qualifications; it is not however intended to be exhaustive or definitive. Examples of relevant qualifications and occupational backgrounds are given as benchmarks. Other equivalent qualifications or backgrounds may also qualify prospective staff for delivery or assessment roles.

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Centres must ensure that they have sufficient numbers of suitably experienced Assessors and Internal Moderators to ensure that qualifications are delivered effectively, and that appropriate judgements are made as to whether evidence being presented is valid, sufficient and reliable.

ASDAN cannot be held responsible for any difficulties that arise in the delivery or assessment process as a result of internal recruitment decisions. Recruitment should be made at the discretion of centres, and centres should be aware that it is their responsibility to ensure that all staff involved in the delivery and assessment of ASDAN qualifications are suitably qualified.

Examples of relevant qualifications: Assessor/Internal Verifier awards

Examples of work experience: Demonstrable experience of knowledge of the subject area.

The ASDAN **Centre Guidance** (Section 2.2, Roles and Responsibilities) outlines the range of functions necessary for candidate achievement, and the expectations for suitable qualifications/experience.

### 7. Units

The units listed below are available for the qualification.

Title	Level	Unit reference	Credit rating (if applicable)
Rights and Responsibilities: Everybody matters	E1	RAR	3
Developing Skills for the Workplace: Getting things done	E1	GTD	4
Developing Skills for the Workplace: Health and Safety	E1	HAS	2
Developing Skills for the Workplace: Following instructions	E1	FIS	2
Developing Skills for the Workplace: Looking and Acting the part	E1	LAP	2
Preparation for Work	E1	PW	2
Developing Independent Living Skills: Having your say	E1	HYS	3
Developing Community Participation Skills: Getting out and about	E1	CPS	5
Using Local Health Services	E1	LHS	2
Community Action	E1	CA	2
Environmental Awareness	E1	EA	2
Healthy Living	E1	HL	2
Making the Most of Leisure Time	E1	MLT	2
Managing own Money	E1	MOM	2
Parenting Awareness	E1	PA	2
Personal Safety in the Home and Community	E1	PSC	2
Using Technology in the Home and Community	E1	UTC	2

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## 8. Structure of the qualifications

The qualifications are credit-based and candidates must choose a combination of units from those listed above. All units are optional. Candidates must complete 37 credits worth of units to achieve the Diploma.

Evidence to fully meet the standards is generated by demonstrating skills development relevant to the units the candidate is working towards.

The units that make up the Diplomas in Life Skills also appear in other ASDAN qualifications: Personal Progress (Entry 1 only), Entry Level Personal and Social Development (PSD) and Entry Level Employability (2010 standards).

### Credit transfer

Candidates who have achieved any of the DiLS units in the context of one of these other qualifications can transfer the credit already achieved, provided the unit was achieved within 3 years of the DiLS external moderation date. Where credit is being claimed from a Personal Progress unit, it must have been achieved at the 'Application' stage on the Achievement Continuum. A Centre Claim form and guidance are provided on the website in order to manage credit claims.

The **Diploma in Life Skills student books**, which are available to download from the members area of the ASDAN website, contain introductory information and unit activities to support learners' understanding and development of life skills. This curriculum of practical activities has been linked to the Standards with Guidance and resource sheets. However all of these activities are optional, and other opportunities are available for evidencing the assessment criteria using other curriculum materials, resources and learning experiences.

Candidates who do not achieve the full qualification requirements will receive certification for those units which they have successfully completed.

To demonstrate working at the appropriate level, candidates are required to use the **recording documents** provided by ASDAN, which support the consistent production of evidence.

The mandatory **Standards with Guidance** document, which is provided to support centres in the delivery and assessment of the qualification, provides additional guidance on the appropriate type, quality and quantity of evidence required in order for candidates to show they have met the required standard.

The mandatory **Centre Guidance** contains all the information centres need in order to successfully deliver, assess and internally moderate the qualification and submit candidates for certification.

## 9. Prior achievement and recognition of prior learning

There are no specific recommended prior learning requirements for this qualification. This qualification has been developed for candidates aged 14-16 in schools and colleges, but is also accessible to candidates post-16. Centres are responsible for ensuring that this qualification is appropriate for the age and ability of their candidates.

### Recognition of Prior Learning (RPL)

RPL is where a candidate has achieved something relevant to the qualification without formal recognition such as a certificate. ASDAN has a policy on RPL which allows all claims to be considered on an individual basis.

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## 10. Progression Opportunities

ASDAN Entry Level Diploma in Life Skills (Entry 2)

ASDAN Entry Level Award and Certificate in Personal and Social Development (Entry 2)

ASDAN Entry Level Award and Certificate in Employability (Entry 2)

## 11. Assessment and moderation

Candidates complete a **portfolio of evidence**, generated from appropriate activities, which is internally assessed by centre assessors against the unit assessment criteria. Assessors need to ensure that there is explicit evidence in the portfolio to show that the candidate has met the required standard.

There is a mandatory **Assessment Checklist** provided for each unit (see example below). These can be downloaded from the ASDAN website and must be completed by the assessor when the candidate completes each unit. Each Assessment Checklist must be signed by the candidate, assessor and internal moderator to authenticate the work, and added to each candidate's portfolio of evidence.

**Internal moderation** is undertaken by the centre, following their own sampling strategy. The internal moderator provides the vital link between the assessors and the external moderator, and acts as the centre's quality assurance representative.

**External moderation** is carried out by ASDAN's External Moderators who look at the quality and compare the standards of a sample of candidates' work to ensure that national standards are being met, monitor assessment practice and, where problems are identified, take action to ensure that assessment conforms to national standards.

## 12. Assessment language

ASDAN qualifications are published and assessed in English only.

## 13. Standards

The standards for each unit are as follows:

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Rights and responsibilities: everybody matters	
Unique Reference Number:	K/502/4439	
Level:	E1	
Credit Value:	3	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Be aware that they have rights as an individual	1.1 Recognise some of their basic rights as individuals	
E1.2 Be aware they have responsibilities as individuals	2.1 Take some responsibility for themselves	
	2.2 Recognise some responsibilities that they have towards others	
Additional information about the unit		
Organisation reference code	RARE1	
Unit aim/purpose	This unit aims to encourage learners to recognise and consider their own rights and responsibilities.	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Tables/posters/lists; annotated photographs/video; diary/log/account; witness testimony/observation checklist; other relevant evidence	
Unit review date	28/02/2017	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Developing skills for the workplace: getting things done	
Unique Reference Number:	J/502/4450	
Level:	E1	
Credit Value:	4	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Be involved in decision making	1.1 Take part in activities which require simple decisions to be made	
E1.2 Be involved in problem solving	2.1 Take part in activities which require straightforward problems to be solved	
E1. 3 Work with others	3.1 Engage in straightforward activities which require him/her to interact with other people	
Additional information about the unit		
Organisation reference code	GTDE1	
Unit aim/purpose	This unit aims to encourage learners to take an active part in the workplace and so help to get things done. They will also be encouraged to develop simple decision making and problem solving skills, and to practise appropriate interaction with others.	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Annotated photographs/video/witness testimony; diary/log/account; other relevant evidence	
Unit review date	28/02/2017	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Developing skills for the workplace: health and safety	
Unique Reference Number:	L/502/4451	
Level:	E1	
Credit Value:	2	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Know about health and safety at work	1.1 Recognise key features of health and safety in the workplace	
Additional information about the unit		
Organisation reference code	HASE1	
Unit aim/purpose	This unit aims to encourage learners to recognise key features of work-based health and safety practices	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Annotated photographs/collage; posters/leaflets; witness statements; other relevant evidence	
Unit review date	28/02/2017	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	



## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Developing skills for the workplace: following instructions	
Unique Reference Number:	R/502/4449	
Level:	E1	
Credit Value:	2	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Be able to follow instructions	1.1 Follow clearly conveyed, simple instructions to carry out tasks or to act in a manner appropriate to the workplace.	
Additional information about the unit		
Organisation reference code	FISE1	
Unit aim/purpose	This unit aims to encourage learners to demonstrate that they can follow simple instructions while working on tasks. Learners should also show that they can behave appropriately when in the workplace.	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Annotated photographs/video/witness testimony; diary/log; other relevant evidence	
Unit review date	28/02/2017	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Developing skills for the workplace: looking and acting the part	
Unique Reference Number:	R/502/4452	
Level:	E1	
Credit Value:	2	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Take some responsibility for him/herself in a way that is consistent with workplace expectations	1.1 Present him/herself in a manner appropriate to the workplace	
	1.2 Demonstrate appropriate timekeeping and attendance	
Additional information about the unit		
Organisation reference code	LAPE1	
Unit aim/purpose	This unit aims to encourage learners to establish and maintain standards appropriate to the workplace. They will be encouraged to think about how they should present themselves, and to consider the importance of good timekeeping and attendance.	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Posters/collages/charts; annotated photographs/video evidence/witness testimony; other relevant evidence	
Unit review date	28/02/2017	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Preparation for work		
Unique Reference Number:	L/502/4885		
Level:	E1		
Credit Value (if any):	2		
Learning outcomes The learner will:		Assessment criteria The learner can:	
E1.1 Recognise personal skills and qualities		1.1 Identify some of their own personal skills and qualities	
E1.2 Identify what kind of work they would like to try		2.1 Identify the kind of work they would like to try	
		2.2 Identify different aspects of the work they would like to try	
		2.3 Say why they would like to do the job	
		2.4 Say if their own skills and qualities would be helpful in the job	
Additional information about the unit			
Organisation reference code		PWE1	
Unit aim/purpose		This unit aims to encourage learners to think about the skills and qualities needed in the workplace, and to consider the type of job they would like to do	
Requirements about the way the units must be assessed (if appropriate)		N/A	
Guidance on suitable types of supporting evidence		Spider diagram/poster/list; personal profile; suitably summarised and presented research findings; annotated photographic or video evidence; other relevant evidence	
Unit review date		30/06/18	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)		Optional unit.	
Equivalent ASDAN unit/s or exemptions		N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Developing Independent Living Skills: having your say	
Unique Reference Number:	H/502/4164	
Level:	E1	
Credit Value:	3	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Express preferences about their lifestyle	1.1 Take part in making choices about aspects of their own life	
E1.2 Be involved in decision making about how to spend their time	2.1 Take part in decision-making about how they spend their time	
Additional information about the unit		
Organisation reference code	HYSE1	
Unit aim/purpose	This unit aims to encourage learners to develop skills that will enable them to exert some control over their own lives. They will also be encouraged to take part in making choices and decisions, in relation to aspects of their own lives	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Annotated photographs/video evidence/witness testimony; diary/log/record of examples; other relevant evidence	
Unit review date	28/02/2017	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Developing community participation skills: getting out and about	
Unique Reference Number:	F/502/4169	
Level:	E1	
Credit Value:	5	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Know that they have a place in the community	1.1 Recognise aspects of their relationship as an individual to the community/ies to which they belong	
E1.2 Use local facilities and services	2.1 Show that they can use local facilities and services such as post offices, ATMs and leisure services	
E1. 3 Use local shops	3.1 Show that they can use local shops	
E1.4 Use local eating and drinking places	4.1 Show that they can use local eating and drinking places such as cafes, restaurants and pubs	
Additional information about the unit		
Organisation reference code	CPSE1	
Unit aim/purpose	This unit aims to encourage learners to get out and about and to make maximum use of their local community	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Witness/verbal identification/annotated photographs; statements/witness testimony; other relevant evidence	
Unit review date	28/02/2017	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Using local health services	
Unique Reference Number:	F/502/4172	
Level:	E1	
Credit Value:	2	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Access the services offered by local health services	1.1 Show that they can access local health services, such as GP, dentist, optician, A&E, as appropriate to the learner's needs	
Additional information about the unit		
Organisation reference code	LHSE1	
Unit aim/purpose	This unit aims to encourage learners to access their local health services as appropriate to their needs	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Annotated photographs/video evidence/witness testimony; tables/charts linking the provider to the service; other relevant evidence	
Unit review date	28/02/2017	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Community Action	
Unique Reference Number:	A/502/4882	
Level:	E1	
Credit Value:	2	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Recognise who to go to for help	1.1 Identify who can give them help/advice in their centre or in their local community	
E1.2 Be able to demonstrate how they can access help	2.1 Identify a situation where they might need help	
	2.2 Demonstrate how to get help in their centre or in their local community	
Additional information about the unit		
Organisation reference code	CAE1	
Unit aim/purpose	This unit aims to encourage the learner to recognise and access local community advice centres and understand the importance of asking for help	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Who's who leaflet or poster; diary/log; witness statements; annotated photographs/video; observation checklist; other relevant evidence	
Unit review date	30/06/18	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Environmental Awareness	
Unique Reference Number:	K/502/4912	
Level:	E1	
Credit Value:	2	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Demonstrate an awareness of how the actions of humans affect the environment	1.1 Identify things that humans do that can spoil the environment	
E1.2 Demonstrate an awareness of an environmental issue which affects their life	2.1 Identify an environmental issue which affects their life	
	2.2 Say how this issue affects their life	
E1.3 Demonstrate an awareness of how they could help the environment	3.1 Say what they could do to improve the environment	
Additional information about the unit		
Organisation reference code	EAE1	
Unit aim/purpose	This unit aims to encourage learners to take responsibility for their environment and consider environmental issues that affect their lives	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Poster/collage/list; annotated photos/video; explanations/descriptions; spider diagram; report/photographs; other relevant evidence	
Unit review date	30/06/18	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	



## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Healthy Living	
Unique Reference Number:	F/502/4883	
Level:	E1	
Credit Value:	2	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Recognise what is needed to lead a healthy lifestyle	1.1 Identify at least two different things they can do to contribute to a healthy lifestyle	
E1.2 Demonstrate how they can contribute to a healthy lifestyle	2.1 Participate in an activity to contribute to a healthy lifestyle	
Additional information about the unit		
Organisation reference code	HLE1	
Unit aim/purpose	This unit aims to encourage learners to consider ways in which they could improve their lifestyle, and to ensure that it is a healthy one.	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Table/chart/poster; activity log/diary; annotated charts of current or proposed healthy lifestyle; record/diary/log; annotated photographs; witness statement; other relevant evidence	
Unit review date	30/06/18	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Making the most of leisure time		
Unique Reference Number:	D/502/4910		
Level:	E1		
Credit Value:	2		
Learning outcomes The learner will:		Assessment criteria The learner can:	
E1.1 Recognise local leisure facilities		1.1 Identify three different leisure facilities in their local area	
E1.2 Be able to take part in leisure activities		2.1 Take part in a leisure activity that is relevant to them	
		2.2 Identify the benefits to themselves of taking part in the activity	
		2.3 Identify what they liked about the activity	
Additional information about the unit			
Organisation reference code		MLTE1	
Unit aim/purpose		This unit aims to encourage learners to investigate a range of local leisure facilities and to participate in an appropriate leisure activity	
Requirements about the way the units must be assessed (if appropriate)		N/A	
Guidance on suitable types of supporting evidence		Spider diagrams/leaflets/posters/collage; local map with annotations; annotated photographs/video evidence; activity log/diary; verbal or written review; witness statement; other relevant evidence	
Unit review date		30/06/18	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)		Optional unit	
Equivalent ASDAN unit/s or exemptions		N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Managing own Money	
Unique Reference Number:	R/502/4886	
Level:	E1	
Credit Value:	2	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Recognise personal income and expenditure	1.1 Identify regular sources of personal income	
	1.2 Identify items they buy on a regular basis	
E1.2 Recognise coins and notes and their relative value	2.1 Use coins/notes appropriately when paying for items they buy on a regular basis	
Additional information about the unit		
Organisation reference code	MOME1	
Unit aim/purpose	This unit aims to encourage learners to explore their own personal finances and to recognise and use coins and notes appropriately	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Spider diagram/list/chart; poster/collage; money worksheets; annotated photographs/video/witness testimony; other relevant evidence	
Unit review date	30/06/18	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Parenting Awareness	
Unique Reference Number:	J/502/4903	
Level:	E1	
Credit Value:	2	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Demonstrate an awareness of the demands of having a baby	1.1 Identify a way in which having a baby can be demanding for new parents	
	1.2 Identify some material things a baby needs	
E1.2 Demonstrate an awareness of the sources of help and support available for parents	2.1 Identify a source of help for new parents	
Additional information about the unit		
Organisation reference code	PAE1	
Unit aim/purpose	This unit aims to encourage learners to become more aware of the issues and difficulties faced by new parents	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Posters/leaflets/lists; annotated photographs/diary or log; witnessed role play; spider diagram; notes of discussion; other relevant evidence	
Unit review date	30/06/18	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Personal Safety in the Home and Community	
Unique Reference Number:	F/502/4916	
Level:	E1	
Credit Value (if any):	2	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Be able to demonstrate ways to keep themselves safe when in the home	1.1 Identify safety tips for the following area of the home: kitchen, living room, bathroom	
	1.2 Demonstrate using safe practices when using simple household utensils	
E1.2 Understand how to keep themselves safe when travelling around	2.1 Identify some of the risks that they might face when out and about	
	2.2 Demonstrate that they can make a simple journey on their own to an agreed, familiar destination	
Additional information about the unit		
Organisation reference code	PSCE1	
Unit aim/purpose	This unit aims to encourage learners to consider the risks he/she could face in the home and when out and about. The learner will need to demonstrate safe practices both in the home and when making a simple, familiar journey.	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	Annotated pictures/photographs of the rooms with safety tips highlighted; leaflets/poster; witness testimony; action plan and review of journey; travel diary or log; other relevant evidence	
Unit review date	30/06/18	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit.	
Equivalent ASDAN unit/s or exemptions	N/A	

## Diploma in Life Skills Entry 1 Qualification Specification

Title:	Using Technology in the Home and Community	
Unique Reference Number:	M/502/4913	
Level:	E1	
Credit Value (if any):	2	
Learning outcomes The learner will:	Assessment criteria The learner can:	
E1.1 Recognise how technology is used in the home	1.1 Identify technological equipment in the home	
	1.2 Demonstrate safe practices when using a piece of technological equipment in the home	
E1.2 Recognise how technology is used in their centre	2.1 Identify technological equipment in their centre	
	2.2 Demonstrate safe practices when using a piece of technological equipment in their centre	
Additional information about the unit		
Organisation reference code	UTCE1	
Unit aim/purpose	This unit aims to encourage learners to identify and safely use technology in the home and in their centre	
Requirements about the way the units must be assessed (if appropriate)	N/A	
Guidance on suitable types of supporting evidence	List/poster/collage; annotated photograph/plan of a room; witness statement; diary/log; annotated photographic or video evidence; other relevant evidence	
Unit review date	30/06/18	
Unit place in the structure of an accredited qualification (e.g. Mandatory or optional etc.)	Optional unit.	
Equivalent ASDAN unit/s or exemptions	N/A	

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## Sample Assessment Checklist:

Community action (CAE1)				Credits: 2
Learning outcome	You will:		You can:	Location of evidence (page no.)
CAE1.1	Recognise who to go to for help	E1.1.1	Identify who can give you help/advice in your centre or in your local community	
CAE1.2	Be able to demonstrate how you can access help	E1.2.1	Identify a situation where you might need help	
		E1.2.2	Demonstrate how to get help in your centre or in your local community	
<p><b>Assessor Declaration:</b> <i>"I confirm that the details above are correct, that the evidence submitted is the candidate's own work and the candidate meets all of the requirements for certification of this unit."</i></p> <p><b>Candidate Declaration:</b> <i>"I confirm that the evidence in this portfolio is all my own work."</i></p>				
Candidate name:		Candidate signature:		Date:
Assessor name:		Assessor signature:		Date:
Internal moderator name:		Internal moderator signature:		Date: