

Permissions Table (Access Arrangements) 2018-19

The following key can be used by awarding organisations to indicate where the decisions on reasonable adjustments can usually be made. However, centres and external verifiers have a duty to seek advice from awarding organisations in any case where they do not consider that they have the necessary expertise to judge whether a reasonable adjustment is needed and/or how it should be applied.

A – reasonable adjustment permitted at the discretion of the centre

B – apply to the awarding organisation for permission/clarification/support:

Qualifications Admin Department: 0117 9548316 qamanager@asdan.org.uk

Reasonable adjustment	Assessments not taken under examination conditions (All ASDAN qualifications)
Extra time	N/A For portfolio-based qualifications, there is no time limit given for the completion of the qualification
Supervised rest breaks	As above
Change in the organisation of assessment room; separate accommodation or alternative venue	N/A
Use of coloured overlays, low vision aids, tinted spectacles, CCTV and OCR scanners	N/A
Use of assistive software	B
Use of bilingual/translation dictionaries	A
Assessment material in enlarged format	A
Assessment material in Braille/BSL Language modified assessment material	B
Assessment material on coloured paper	A
Assessment material in audio format	B
Use of ICT	A
Responses using electronic devices	B
Responses in Braille/BSL	B
Computer Reader, Reader, Read aloud or examination reading pen	A
Scribe; Practical assistant; Transcriber; Other	A *
BSL/English interpreter	B
Prompter (a person who assists a candidate in staying on task)	A

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*Centre must identify name and position of scribe at the front of the portfolio, and include a signed declaration that only the candidate's own words have been scribed.